

### Agenda Item Form

Agenda Date: JUIV 7 Districts Affected: All Dept. Head/Contact Information: Byron Johnson-541-4308 Type of Agenda Item: Resolution ☐Staffing Table Changes ☐Board Appointments Tax Installment Agreements □Tax Refunds RFP/ BID/ Best Value Procurement Donations ☐Budget Transfer ☐ltem Placed by Citizen ☐Application for Facility Use Bldg. Permits/Inspection ☐Introduction of Ordinance ☐Interlocal Agreements ☐Contract/Lease Agreement ☐ Grant Application ☐Other \_\_\_ Funding Source: ☐General Fund ☐Grant (duration of funds: \_\_ \_\_ Months) Other Source: Fleet Service Internal Service Fund Legal: ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied Timeline Priority: □High ⊠Medium Low # of days:\_\_\_ Why is this item necessary: Auto parts to keep City's fleet running. Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings: On going yearly purchases for auto parts. Statutory or Citizen Concerns: <u>N/A</u>

Departmental Concerns:

Auto parts needed to quick repair of City's fleet.



DATE: June 25, 2004

TO:

FROM:

Byron E. Johnson, C.P.M.

Director of Purchasing × 10

THRU: Aurora Wells

Interim Bid Clerk ext. 4038

Please place the following item on the CONSENT agenda for the Council Meeting of JULY 7, 2004.

#### Item should read as follows:

Bid No.: 2004-191	Cooling System Parts					
Award to:	Main Auto Parts					
	El Paso, Texas					
Item (s):	#1, & #2 (all)					
Amount:	\$15,000.00 (estimated annually)					
Department:	Fleet Services					
Funds available:	37370510-503121-45202					
Funding source:	Fleet Service Internal Service fund					
Total award:	\$45,000.00 (estimated)					
District (s):	All					

The Fleet Service and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for two (2) additional years if the option is exercised within two (2) years from the date of the award.

Vendor also offers the City a prompt payment discount of 2% 20 days.

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

Contact person:	Jesus M. Juarez, Procurement Analyst at 541-4317.
*******	***************************************
	AGENDA FOR: <b>JULY 7, 2004</b>

#### \*

#### PROJECT FORM

	DATE: June 21, 2004
PROJECT: Cooling System Parts NO:2004-191 BUDGET NO:37370510-503121-45202 FUNDING SOURCE: Fleet Service Internal Service REPRESENTATIVE DISTRICT(S): All	DEPARTMENT: Fleet Service ervice Fund
******************	*****************
RECOMMENDATION: 1) Vendor: M. E. Item(s): #	lain Auto Parts I Paso, Texas 1, & #2 (all) I5,000.00 (estimated annually)
The Fleet Service and Purchasing Departmen offer meeting specifications, from responsible	ts recommend award as indicated to the lowest responsive parties.
Vendor offers the City the option to extend the additional years if the option is exercised within	term of the contract at the same unit prices for two (2) two (2) years from the date of the award.
Vendor also offers the City a prompt payment of	liscount of 2% 20 days.
This is a Requirements Type Contract with an in	
BIDS SOLICITED- 70 (59 local) BIDS RECEIVED- 05 06	
CURRENT TAXED PAID- OUT-OF-TOWNxx	
TOTAL REG	COMMENDED AWARD: <u>\$45,000</u> .00 (estimated)
*****************	**************************************
COUNCIL APPROVED REJECTED	MUNICIPAL CLERK
APPROVED:	**************************************
YOLLVAN CO	

Byron E. Johnson, C.P.M. Director of Purchasing

# THE CITY OF EL PASO PURCHASING DEPARTMENT

# Memo

#### BID #2004-191 COOLING SYSTEM PARTS

Please provide the following information with your recommendation:

**POSTED Requisition Number:** 

2004007651

Recommended bidder(s):

Main Auto Parts

Recommended Item(s):

ΑII

**Department ID:** 

37370510

**Account No:** 

503121

If applicable, Project Code:

**Funding Source:** 

45202

If applicable, Fiscal Year:

FY2004-FY2007

**Estimated annual expenditure**:

\$15,000

District(s): All

Authorizing Signature, Jeffrey A Belles

Date, 06/15/04

#### **DEPARTMENT RECOMMENDATIONS**

FROM: Jeff Belles

**DEPARTMENT:** Fleet Services

BID #2004- 191

**BID TITLE- COOLING SYSTEM PARTS** 

BID ITEM(S) # :AII

**DESCRIPTION:** COOLING SYSTEM PARTS

VENDOR SELECTED: Main Auto Parts

**BID AMOUNT: \$15,000** 

JUSTIFICATION FOR RECOMMENDATIONS:

Main was the lowest bidder meeting specifications.

BID TITLE: COOLING SYSTEM PARTS BID DATE: JUNE 2, 2004			BID # 2004-191					
27112. Juni 2, 2001			DEPARTMEN	NT: FLEET SERVICES				
	BORDER INTERNATIONAL TRUCKS EL PASO, TX	CARQUEST OF ROJAS EL PASO, TX	CASA FORD EL PASO, TX	CRAWFORD AUTO PLAZA EL PASO, TX				
		PRICE ADJUSTMENT FACTOR						
ITEM DESCRIPTION	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP	NET <u>OR</u> % DISCOUNT OR % MARKUP				
GROUP I: COOLING SYSTEM								
ITEM 1. WATER PUMPS	NET% DISCOUNT + 20% MARKUP	NET	NET% DISCOUNT + <u>8.5%</u> MARKUP	NET - <u>29%</u> DISCOUNT + <u>15%</u> MARKUP				
Discount/Mark-up proposed from the								
Price List [OR Catalog] [Manufacturer or Brand Name]	INTERNATIONAL	CARQUEST-AIRTEX		GМ				
LIST NUMBER:								
DATED:	PL313	CQ-20035	FPSD-3641					
as supplemented, for any quantity as needed.	DEC. 31, 2003	5-1-03	06/01/04					
FROM PRICE LIST FOR MARKETING LEVEL:								
WHOLESALER								
DISTRIBUTOR		70700						
JOBBER		X						
DEALER	X	Table to supply the supply to	X	X				
RETAILER								
[OTHER]		- The second sec	Navarane P.					

DATE: 6/3/04

BID TITLE: COOLING SYSTEM PARTS			BID # 2004-1	91	
BID DATE: JUNE 2, 2004			DEPARTMENT	FLEET SERVICES	
	BORDER INTERNATIONAL TRUCKS EL PASO, TX	CARQUEST OF ROJAS EL PASO, TX	CASA FORD EL PASO, TX	CRAWFORD AUTO PLAZA EL PASO, TX	
		PRICE ADJU	STMENT FACTOR		
ITEM DESCRIPTION	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP				
ITEM 2. <u>FAN CLUTCHES</u>	NET	NET X% DISCOUNT +% MARKUP	NET% DISCOUNT + 8.5% MARKUP	NET - <u>29%</u> DISCOUNT + <u>15%</u> MARKUP	
Discount/Mark-up proposed from the Price List [OR Catalog] [Manufacturer or Brand Name]	INTERNATIONAL	CARQUEST PRODUCTS		GM	
LIST NUMBER:  DATED:  as supplemented, for any quantity as needed.	PL313 DEC. 31, 2003	CQHTR 6-04	FPSA-3641		
FROM PRICE LIST FOR MARKETING LEVEL: WHOLESALER DISTRIBUTOR JOBBER DEALER RETAILER [OTHER]	X			X X	

APPROVED BY: Jesus M. Juonez

BID TIT	LE: COOLING SYSTEM PARTS			BID # 2004	-191
BID DA	TE: JUNE 2, 2004			DEPARTMEN	NT: FLEET SERVICES
ITEM	MANUFACTURER'S PRICE LIST IDENTIF	BORDER INTERNATIONAL TRUCKS EL PASO, TX FICATION:	CARQUEST OF ROJAS EL PASO, TX	CASA FORD EL PASO, TX	CRAWFORD AUTO PLAZA EL PASO, TX
1.	MANUFACTURER:	INTERNATIONAL	AIRTEX	FORD	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	PRICE LIST FORM NUMBER AND/OR DATE	PL313 DEC. 31, 2003	CQ2002J-1	FPSD-3641 06/01/04	
2.	MANUFACTURER:		CARQUEST PRODUCTS		
	PRICE LIST FORM NUMBER AND/OR DATE		CQHTR 6-04		
3.	MANUFACTURER:		CARQUEST GATES		
	PRICE LIST FORM NUMBER AND/OR DATE		CQRBR 6-04		
4.	MANUFACTURER:		CARQUEST STANT		
<u>-</u>	PRICE LIST FORM NUMBER AND/OR DATE		CQCCA 6-04		
5.	MANUFACTURER:				
	PRICE LIST FORM NUMBER AND/OR DATE				

DATE: 6/3/04 DESIGN M. JUDIE

BID TITLE: COOLING SYSTEM PARTS				· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	BID # 2004-19	1	·····	
BID DATE: JUNE 2, 2004			,			DEPARTMENT:	FLEET SERVICES		
	BORDER INTERNATIONAL TRUCKS EL PASO, TX		CARQUEST OF ROJAS EL PASO, TX		CASA FORD EL PASO, TX		CRAWFORD AUTO PLAZA EL PASO, TX		
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREE-MENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.									
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:									
ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:				X				X	
TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:	X								
A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.	YES	NO	YES X	ио 🗌	YES X	ио 🗌	YES X	ио 🔲	
B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.	YES	NO	YES	ио 🗶	YES	NO X	YES	NO	
C. NO OPTION OFFERED.									
PAYMENT TERMS:	NET - 30 DAYS		NET - 30 D	AYS	NET - 30 DAYS		% - 30	DAYS	
BIDDER'S PROMISED DELIVERY:	24 CONSECUTI	VE HOURS	4 CONSECUTIV	E HOURS			24 CONSECUTI	VE HOURS	
IF THE BIDDER DOES NOT SPECIFY AN EARLIER DELIV		=							
A DELIVERY DATE LATER THAN THE CITY'S REQUIRED		ISE FOR THE R							
BIDS SOLICITED:	BIDS RECEIVED:		В	IDS LOCAL:			NO BID:		

APPROVED BY: Jesus M. Juouz

BID TITLE: COOLING SYSTEM PARTS			BID # 2004-15	91	
BID DATE: JUNE 2, 2004				T: FLEET SERVICES	
	MAIN AUTO PARTS EL PASO, TX				
·		PRICE ADJU	STMENT FACTOR		
ITEM DESCRIPTION	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP				
GROUP I: COOLING SYSTEM					
ITEM 1. <u>WATER PUMPS</u>	NET - 25% DISCOUNT X +% MARKUP	NET	NET% DISCOUNT +% MARKUP	NET% DISCOUNT +% MARKUP	
Discount/Mark-up proposed from the	A-1 CARDONE				
Price List [OR Catalog] [Manufacturer or Brand Name]					
LIST NUMBER:	58-603В				
DATED:as supplemented, for any quantity as needed.	6-26-03				
FROM PRICE LIST FOR MARKETING LEVEL: WHOLESALER DISTRIBUTOR	WHOLESALER DISTRIBUTOR				
JOBBER DEALER RETAILER	X				
[OTHER]					

APPROVED BY: Jeans M. Juans
DATE: 6/3/04

BID TITLE: COOLING SYSTEM PARTS BID DATE: JUNE 2, 2004			BID # 2004-191 DEPARTMENT: FLEET SERVICES			
	MAIN AUTO PARTS EL PASO, TX					
		PRICE ADJUS	TMENT FACTOR	<u> </u>		
ITEM DESCRIPTION	NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP					
ITEM 2. FAN CLUTCHES	NET - <u>25%</u> DISCOUNT X +% MARKUP	NET	NET% DISCOUNT +% MARKUP	NET% DISCOUNT +% MARKUP		
Discount/Mark-up proposed from the Price List [OR Catalog] [Manufacturer or Brand Name]	HAYDEN					
LIST NUMBER:  DATED:  as supplemented, for any quantity as needed.	J-185-2000 1-1-2000					
FROM PRICE LIST FOR MARKETING LEVEL:  WHOLESALER  DISTRIBUTOR  JOBBER  DEALER  RETAILER  [OTHER]	X					

APPROVED BY: Jesus M. Judies

DATE: 6/3/04

BID TIT	LE: COOLING SYSTEM PARTS		THE STATE OF THE S	BID # 2004-19	1
BID DA	TE: JUNE 2, 2004			DEPARTMENT:	FLEET SERVICES
		MAIN AUTO PARTS EL PASO, TX			
ITEM	MANUFACTURER'S PRICE LIST IDENTIF	CATION:			
1.	MANUFACTURER:	CARDONE			
	PRICE LIST FORM NUMBER AND/OR DATE	58-603B 6-26-03			
2.	MANUFACTURER:	HAYDEN			
	PRICE LIST FORM NUMBER AND/OR DATE	J-185-2000 1-1-2000			
3.	MANUFACTURER:	GATES			
	PRICE LIST FORM NUMBER AND/OR DATE	432-0900 8-6-02			
4.	MANUFACTURER:	STANT			
	PRICE LIST FORM NUMBER AND/OR DATE	J-242 5-15-02			
5.	MANUFACTURER:				
	PRICE LIST FORM NUMBER AND/OR DATE				

APPROVED BY: Jesus M. Juang

DATE: 6/3/04

BID TITLE: COOLING SYSTEM PARTS						BID # 2004-19	) 1			
BID DATE: JUNE 2, 2004					DEPARTMENT: FLEET SERVICES					
	MAIN AUTO EL PASO,									
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREE- MENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.										
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:										
ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:										
FWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:	X									
A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.	YES	но 🗌	YES	NO	YES	NO	YES	NO		
3. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.	YES X	ио 🗌	YES	NO	YES	ио 🔲	YES	NO		
C. NO OPTION OFFERED.										
PAYMENT TERMS:	2% - 20 DAYS									
BIDDER'S PROMISED DELIVERY:	4 CONSECUTIVE	HOURS								
F THE BIDDER DOES NOT SPECIFY AN EARLIER DELIVI	ERY, THE CITY'S REQU	IRED DELIVE	RY SHALL PREVAIL.	·		l.				
DELIVERY DATE LATER THAN THE CITY'S REQUIRED		E FOR THE RI	JECTION OF THE BI	D.						
IDS SOLICITED: 70	BIDS RECEIVED: 5		Ві	DS LOCAL: 5	9		NO BID: 6			

DATE: 6/3/04 Jeans

A-1 AUTO PARTS WAREHOUSE, INC. 10010 MONTANA AVE. EL PASO, TEXAS 79925

ALAMO AUTO SUPPLY 5923 GATEWAY WEST EL PASO, TEXAS 79925

ANDERSON AUTO PARTS 9527 DYER ST. EL PASO, TEXAS 79924

AUTOZONE AUTO PARTS ATTN: BEN TORRES 1461 N. LEE TREVINO EL PASO, TEXAS 79936

BORDER INTERNATIONAL TRUCKS ATTN: R<del>OGER MARQUES</del> VICTOR RAMILEE 2 8536 GATEWAY EAST /2283 ROJAS DR. EL PASO, TEXAS 79907-79936

BORDER MACHINERY ATTN: PARTS MANAGER 1710 E. PAISANO DR. EL PASO, TEXAS 79901

MAIN AUTO PARTS 5940 PAISANO EL PASO, TEXAS 79925

CANTRELL AUTO SÚPPLY 2411 ALAMEDA AVE. EL PASO, TEXAS 79901

CARQUEST AUTO PARTS ATTN: RUBEN LUNA 6111 ALAMEDA AVE. EL PASO, TEXAS 79905-4792

CASA FORD, INC. ATTN: PARTS MANAGER 5815 MONTANA AVE. EL PASO, TEXAS 79925

CHECKER AUTO PARTS 9700 MONTANA AVE. EL PASO, TEXAS 79925 CONSUMERS AUTOMOTIVE CO. 1614 TEXAS AVE. EL PASO, TEXAS 79901

CRAWFORD AUTO PLAZA 6800 MONTANA AVE. EL PASO, TEXAS 79925

DISCOUNT AUTO PARTS, INC. 2301 TEXAS AVE. EL PASO, TEXAS 79901

FLEETPRIDE 7001 COMMERCE AVE. EL PASO, TEXAS 79915

RUSH TRUCK CONTENS
EL PASO GREAT BASEN
ATTN: PARTS MANAGER 12253 GATEWAY WES,
6610 ENTERNATIONAL RD.
EL PASO, TEXAS 79925 79936

FUVA DIESEL TRUCK PARTS 11100 GATEWAY EAST BLVD. EL PASO, TEXAS 79927

G O T AUTO SUPPLY 4210 DURAZNO AVE. EL PASO, TEXAS 79905

INDUSTRIAL BRAKE & CLUTCH 11179 ROJAS DR. EL PASO, TEXAS 79935

MESA FORD ATTN: PARTS MANAGER P.O. BOX 981011 EL PASO, TEXAS 79998-1011

MIDWAY CHEVROLET ATTN: PARTS MANAGER 5915 MONTANA AVE. EL PASO, TEXAS 79925

ROAD MACHINERY CO. 1100 KASTRIN EL PASO, TEXAS 79907 RUDOLPH AUTOMOTIVE GROUP ATTN: PARTS MANANGER 3003 N. MESA ST. EL PASO, TEXAS 79902

RUST TRACTOR CO. ATTN: PARTS MANAGER 10501 DYER ST. EL PASO, TEXAS 79924

SOUTHWEST TRUCK SALES ATTN: PARTS MANAGER 10901 GATEWAY WEST BLVD. EL PASO, TEXAS 79935

SPITZER A & I 1055 HAWKINS EL PASO, TEXAS 79925

STANLEY SPRING & SUSPENSION 8800 CASTNER DR. EL PASO, TEXAS 79907

STEWART & STEVENSON 2929 VASSAR, N.E. ALBUQUER QUE, N.M. 87107

STOCKTON EQUIPMENT & SUPPLIES 2513 CEYLON DR. EL PASO, TEXAS 79925

TRUCK ENTERPRISES
13675 GATEWAY WEST BLVD.
EL PASO, TEXAS 79927

U-JOINTS, INC. 11213 ROJAS DR. EL PASO, TEXAS 79935

WESTSIDE OLSMOBILE/DODGE ATTN: PARTS MANAGER 4646 N, MESA ST. EL PASO, TEXAS 79912

GRANBERRY SUPPLY CORP. ATTN: LORENZO A. PAZ 11180 ROJAS DR. EL PASO, TEXAS 79935 AL'S MUFFLER & BRAKE 5814 GATEWAY EAST EL PASO, TEXAS 79905

A-TREE 3902 ALAMEDA AVE. EL PASO, TEXAS 79905

BEARING & SEALS OF EL PASO 11155 ROJAS DR., SUITE A EL PASO, TEXAS 79935

BACA BEARING 11220 ROJAS DR. SUITE C-9 EL PASO, TEXAS 79935

CUMMINS SOUTHWEST 14333 GATEWAY WEST BLVD. EL PASO, TEXAS 7927

E.R.O. ENTERPRISES . ATTN: ERNIE 900 S. HAWKINS BLVD. BLDG. C-20 EL PASO, TEXAS 79915

NASH AUTO AIR 6140 YAQUI WAY EL PASO, TEXAS 79925

PEP BOYS 2900 N. MESA ST. EL PASO, TEXAS 79902

UNIVERSAL INDUSTRIAL SUPPLY ATTN: CLINTON MARSH 1141 LARRY MAHANDR., SUITE H EL PASO, TEXAS 79925

## BID INFORMATION SERVICE (ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER PO BOX 5600 ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE ONE CIVIC CENTER PLAZA EL PASO, TX. 79901

EL PASO HISPANIC CHAMBER OF COMMERCE 2829 MONTANA AVE, B-100 EL PASO, TX 79903

EL PASO TIMES NEWSPAPER CLASSIFIED / LEGAL SECTION PO BOX 20 EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER 4791 N. MESA EL PASO, TX 79902

SAM'S CLUB 7970 NORTH MESA EL PASO ,TX 79932

SUBCONTRACTORS ASSOCIATION PO BOX 3612 EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY 2626 NORTHEAST # 103 EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE ONE CIVIC CENTER PLAZA EL PASO, TX 79901